**26th Session of the IALA Policy Advisory Panel**

**2nd Session of the IALA Strategy Group**

The 26th meeting of PAP will be held from 21 - 24 October 2013, at IALA Headquarters,   
St Germain en Laye, France.

There will be a series of meetings, the details of which are as follows:

|  |  |  |
| --- | --- | --- |
| Monday21 October | 0900-1300 | IALA Net Steering Group |
|  | 1400-1830 | Special Meeting - Strategy & Committee |
| Tuesday 22 October | 0900-1300 | Special Meeting - Strategy & Committee |
|  | 1400-1700 | PAP 26 |
| Wednesday23 October | 0900-1600 | Conference Steering Group |
| Thursday 24 October | 0900-1700 | PAP 26 |

The objectives of the Special Meeting - Strategy and Committee are:

* Following the strategy workshop at PAP25, and subsequent preparation work by the IALA Secretariat, prepare a draft final “IALA Strategy 2014-2026” for consideration by the IALA Council at its December meeting;
* After the completion of PAP26, Chairs and Vice-Chairs of Committees will then be asked to prepare a four year Strategic Plan (Base camp) for the 2014-2018 work period, compatible with the 12 year Strategy, and to provide this to the Secretariat within two weeks of completion of PAP26; and
* Finalise and submit the output to Council 56 for approval.

The objectives of PAP26 are to:

* Coordinate the work of the IALA Committees;
* Identify and resolve issues that affect all Committees; and
* Develop outcomes for the consideration of Council 56 and the Secretariat.

**2nd Session of the IALA Strategy Group**

**AGENDA**

**Special Meeting - Monday 21 October 1400 – 1830**

**Agenda Item** **Responsible Officer**

1. Opening remarks GP
2. IALA Strategy for 2014-2026
   1. Introduction CF
   2. Road Map MDC
   3. Outcome of PAP25 discussions, and objectives this week BBP
   4. Consideration by Council 55 CF
   5. Introduction of SV2 Strategy document MDC
   6. Workshop on IALA Strategy BBP
   7. Review – Output – SV3 MDC

Note that SV2 is the draft Strategy for the 2014-2026 period. Committee Chairs and Vice-Chairs will be asked to develop subordinate “Base Camp” 2014-2018 Strategy.

**Special Meeting cont. - Tuesday 22 October 0900 - 1300**

**Agenda Item** **Responsible Officer**

1. IALA Committee Structure for 2014-2018
   1. Proposed Committee structure for 2014-18 –CS2 MDC
   2. Workshop on Committee Structure BBP
   3. Review – Output – Committee Structure – CS3 MDC

**26th Session of the IALA Policy Advisory Panel**

**AGENDA**

**Tuesday 22 October 1400 – 1700 and Thursday 24 October 0900 - 1700**

**Agenda Item** **Responsible Officer**

1. Introduction GP
   1. Approval of Agenda GP
   2. Introductions and Apologies GP
2. Review of Action items from last meeting CS
3. Review of input papers CS
4. Reports of other Bodies
   1. Report from IALA Council55 GP
   2. Report from FERNS JCL
   3. CPAF TBA
   4. VTM and Maritime Cooperation Forum GP/MDC
5. IALA WWA
   1. Academy Update JCL
6. IALA Committees and Panels - Activity Update
   1. General Remarks GP
   2. VTS Committee Report TC
   3. e-NAV Committee Report WC
      1. Resilient PNT Forum NW
   4. EEP Committee Report OFE
   5. ANM Committee Report PD
   6. IMC Report TBA
   7. LAP Report FZ
      1. Change of Status Project FZ / GP
7. Other IALA projects
   1. World VTS Guide GP
   2. IALA Dictionary OFE
   3. IALA NET JCL
   4. S100
      1. S-100 Arrangements and Korean Support NW
   5. Bulletin MHG
   6. IALA documentation for an IGO MDC
   7. IALA Wiki MHG
8. Inter-Committee projects
   1. e-Navigation - across Committees All
   2. NAVGUIDE PD
   3. Disaster Recovery WC/NW
   4. DGNSS NW
   5. MONALISA WC/MDC
   6. Software Quality Assurance WC/NW
9. IALA and Risk Management
   1. IWRAP Mk 2 – progress OFE
   2. PAWSA & IWRAP Mk 2 JCL
10. Work Programme 2014 – 2018 All
    1. Schedule of IALA Committees and Council meetings GP
    2. IMO NCSR sub-committee and the effect on IALA’s work WC
    3. IMO SIP for e-Navigation WC
    4. VTS future work programme TC
    5. e-NAV future work programme WC
    6. EEP future work programme OFE
    7. ANM future work programme PD
    8. IALA Committee Work between Oct 2013 and Sep 2014 MDC
11. IALA IT
    1. IALA Information Technology Group OFE
    2. IALA website, WiFi and use of IALA FTP server MDC
    3. Websites linked to IALA website, DK NL MDC
12. Review of IALA procedures
    1. Committee documents and templates GP
    2. Committee Arrangements MDC
    3. IALA Document approval procedure GP
13. Any Other Business
14. Date and Venue of next meeting GP
15. Close of Meeting GP
16. Report of PAP26 – to be posted CS

All members are encouraged to propose agenda items or submit papers for the agenda items above until a fortnight before the meeting (14 October 2013)